


## HEALTH AND SAFETY POLICY

This is the statement of general policy and arrangements for: The Survey Initiative.

Gary Cattermole and Jaime Johnson (Partners) have overall and final responsibility for health and safety.

Gary Cattermole (Partner) has day-to-day responsibility for ensuring this policy is put into practice.

Statement of general policy	Responsibility of: Name/Title	Action/Arrangements (What are you going to do?)
Prevent accidents and cases of work-related ill health by managing the health and safety risks in the workplace	Gary Cattermole (Partner)	Relevant risk assessments completed and actions arising out of those assessments implemented. (Risk assessments reviewed when working habits or conditions change.)
Provide clear instructions and information, and adequate training, to ensure employees are competent to do their work	Gary Cattermole (Partner)	Staff and subcontractors given necessary health and safety induction and provided with appropriate training. We will ensure that suitable arrangements are in place to cover employees engaged in work remote from the main company site.
Engage and consult with employees on day-to-day health and safety conditions	Gary Cattermole (Partner)	Staff routinely consulted on health and safety matters as they arise.
Implement emergency procedures – evacuation in case of fire or other significant incident	Gary Cattermole (Partner)	Escape routes well signed and kept clear at all times. Evacuation plans are tested from time to time and updated as necessary.
Maintain safe and healthy working conditions, provide and maintain equipment and ensure safe storage/use of substances.	Gary Cattermole (Partner)	Toilets, washing facilities and drinking water provided. System in place for routine inspections and testing of equipment and for ensuring that action is promptly taken to address any defects.

Signed:  \_\_\_\_\_

Date: 29.05.24 \_\_\_\_\_

Gary Cattermole, Partner

Health and safety law poster is displayed at: entrance hallway

First-aid box is located: In the kitchen cupboard – labelled First Aid

Accident book is located: In the kitchen cupboard – labelled First Aid